



BAYSHORE SKI & RACQUET CLUB
HOMEOWNERS ASSOCIATION

DATE: _____

BAYSHORE SKI & RACQUET CLUB HOA ARCHITECTURAL APPLICATION

Property Address: _____

Applicant/Owner Name(s): _____

Phone Number: _____ Email Address: _____

Proposed Start Date: _____ Completion Date: _____

Proposed Improvement Project:

Back Deck Light Replacement _____
(Additional requirements necessary-see addendum)

Front Door Replacement _____

Back Deck Replacement _____
(Additional requirements necessary-see addendum)

Back Deck Stairs Addition/Replacement _____
(Additional requirements necessary-see addendum)

Windows _____

Screens/Screen Door _____

Paint _____

Other _____

Explanation/Description of Work: _____

Attach, if Applicable:

_____ Photograph of the area and a drawing of the proposed project to scale

_____ City of Big Bear Lake permit

_____ Copy of contractor license & insurance

_____ Addendum-Back Deck or Light Fixture Requests

Neighbor Notification:

Signatures reflect neighbors have been made aware of the proposed project. Required for any project that impacts neighbors to the front, rear, or side(s).

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Estimated time to complete project: _____

***All projects are due for completion within 60 days of the start date. If your project will take longer than 60 days, please make note in your request for review by the Committee.

***The Board of Directors has the right to determine the start date based on weather considerations, Association projects, etc.

***Exterior projects are not to be performed January thru March.

***Committee approvals are in no way an approval of the suitability or structural integrity of the improvement requested. It does not waive or succeed CA or the City of Big Bear Lake Building Codes.

***Any roofing alterations or penetrations will only be allowed due to unforeseen conditions or necessary repairs.

***Any design costs incurred by a Homeowner prior to Committee approvals are both at the Owner’s risk and expense.

*****All decisions made by the Board of Directors regarding Architectural Requests are FINAL.**

Signature of Homeowner, acknowledging the above requirements:

_____ Date: _____

PLEASE SUBMIT REQUEST TO PROJECT MANAGER:

Mindy Vermilion
manager@bayshorehoa.org
(818) 489-4511 Call / Text
(909) 866-4074 Fax
PO Box 1224, Big Bear Lake CA 92315

APPROVED _____

APPROVED WITH CONDITIONS _____

DENIED _____

Committee Decision Date: _____

Project Completion Date: _____ (To be inspected prior to final approval by the Board of Directors)

Comments by the Committee: _____

Committee Signatures:

1. _____ Date: _____

2. _____ Date: _____

FINAL INSPECTION

APPROVED _____

APPROVED WITH CONDITIONS _____

DENIED _____

Final Inspection Signature: _____ Date: _____

***All applications requiring permit(s) from the City of Big Bear Lake must also include final inspection signature from City of Big Bear Lake official(s).

COMMITTEE FINAL SIGN-OFF:

1. _____ Date: _____

2. _____ Date: _____

***If any changes have been made without Architectural Committee approval, the Homeowner will be notified and have ten (10) days to make approved changes before fines will be applied.